**Financial Support to Local CSOs’** **Small-Scale Climate-Smart Economic Initiatives**

**Application Form (annex 1)**

|  |  |
| --- | --- |
| **Applicant’s name (CSO)** |  |
| Title of the project proposal |  |
| Geographical coverage of the project (municipality(s) city) |  |
| Proposed period for your project (planned project start and end date)? | xx xx 2025 to xx xx 2026 |

1. **Applicant information**

|  |  |
| --- | --- |
| **For the Applicant (CSO)** |  |
| Official address and city: | xx |
| Official registration number & date: |  |
| Phone: |  |
| Website: |  |
| Social media: |  |
| **Authorized Legal representative of the CSO** |  |
| Name & Surname: | xx |
| Title: |  |
| Phone: |  |
| Email: |  |
| Year the organisation was registered |  |
| **Bank and other details** |  |
| Account holder: | xx |
| Account number: |  |
| Bank name: |  |
| Postal code |  |
| City |  |

|  |  |
| --- | --- |
| Number of employed staff |  |

1. **Project proposal abstract**

|  |
| --- |
| **2.1 Briefly describe your organisation mission and vision?** (*maximum 200 words)* |
|  |
| * 1. **Describe your project proposal by answering all the below questions.**   *Problem Analysis: What is the problem your project aims to address?*  *Please define clearly your target group and beneficiaries.*  *Please define the overall goal of your project. Please define the specific objectives of your project proposal.* (*maximum one page)* |
|  |
| **2.3 What is the previous engagement of your organisation with the activities presented?** (*maximum 200 words)* |
|  |
| **2.4 State the overall amount requested from CARE implementing the project activities.** |
|  |

1. **Areas**

*Please indicate which of the below thematic areas, your project will impact:*

Urban gardening, community agriculture, food systems

Waste management and recycling

Renewable Energy and Energy-Efficiency Upgrades

Eco-friendly products using sustainable, recycled, or locally available materials supporting both the environment and local green economies

Green Infrastructure and Nature-Based Solutions

Green Skills development

Protecting biodiversity

Sustainable Eco-Tourism & Rural tourism

Other (please specify)

1. **For the CSO**

|  |
| --- |
| **4.1 Executive summary, please provide a summary for your proposed project.** *(maximum 200 words)* |
|  |

|  |
| --- |
| **4.2 Please define clearly all the activities that you will undertake within the duration of the project.** How does your project proposal achieve the engagement of the target group? What sector is your main target? (*maximum 500 words)* |
| 1. **Activity name**:   description of activity   1. **Activity name:**   description of activity   1. **Activity name:**   description of activity |
| **4.3 What measures will you take to ensure that your project achieves enhanced participation of young people aged 15–29, particularly young women, in increasing awareness around climate environmental issues, mobilization of community members and decision makers to support and participate in decision-making processes; and increased economic opportunities for youth in the green sector through improved green skills development?** *(maximum 500 words)* |
|  |
| **4.4 Results:**Please list all the results your project aims to realize, focusing on changes in knowledge, skills, capacity, behaviour, or performance of beneficiaries. (*maximum 200 words)* |
| Result 1:  Result 2:  Result 3: |
| **4.5 Risk analysis:** Please list all of the risks that might occur during the implementation of the project activities which might hinder the realization of activities. How will you mitigate the risk/s? (*maximum 200 words*) |
|  |
| **4.6 Monitoring and evaluation:** Briefly describe how you will monitor and evaluate the implementation the project has achieved the intended outcomes and the objective. (*maximum 200 words*) |
|  |

|  |
| --- |
| 1. **What is the composition of your core project staff included in the project? What are the individual competencies of the staff members?** (*maximum 500 words)* |
| 1. Name and Surname, Position, % of engagement, and role and responsibilities: 2. Name and Surname, Position, % of engagement, and role and responsibilities: 3. Name and Surname, Position, % of engagement, and role and responsibilities: |

1. **Work plan & timetable**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Work plan (In the table below are added the columns for a maximum of 10 months of implementation of the project activities, where each month is divided into four (4) weeks. Please complete the table for as many months as the duration of your project is planned. After adding the title of each activity, please tick the appropriate box (X) in the week in which the activity will be held. | | | | | | | | | | | | | | | | | | | | | | |
| WORK PLAN | | | | | | | | | | | | | | | | | | | | | | |
| Activity | **Month 1** | | | | | **Month 2** | | | | | **Month 3** | | | | **Month 4** | | | | **Month 5** | | | |
| 1 | 2 | | 3 | 4 | 1 | 2 | 3 | | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| Activity 1 | x | x | x | | x |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |
| Activity 2 |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |
| Activity 3 |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |
| … |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Work plan (In the table below are added the columns for a maximum of 10 months of implementation of the project activities where each month is divided into four (4) weeks. Please complete the table for as many months as the duration of your initiative is planned. After adding the title of each activity, please tick the appropriate box (X) in the week in which the activity will be held. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WORK PLAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Activity | **Month 7** | | | | | **Month 8** | | | | | **Month 9** | | | | **Month 10** | | | |  | | | | |  | | | | | |
| 1 | 2 | | 3 | 4 | 1 | 2 | 3 | | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |  | |  |  |  |  |  | |  | |  |
| Activity 4 | x | x | x | | x |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  | |  | |
| Activity 5 |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  | |  | |
| Activity 6 |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  | |  | |
| … |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  | |  | |

This application is prepared for the open call: **“Financial Support to Local CSOs’ Small-Scale Climate-Smart Economic Initiatives”** announced by CARE Deutschland e.V. Office in Kosovo within its project “Green Horizons - Youth and Community Led Green Transition Initiative in Western Kosovo” co-funded by the European Union - EuropeAid/179419/DD/ACT/XK EU Civil Society Facility and Media Programme for Kosovo – 2023 Lot 2: Local governance, development and activism, Contract no. 2024/461-252.

By signing this document, the applicant undertakes full responsibility that the information and data they provided are accurate and relevant.

The applicant has read the open call criteria and agrees that in the case of their selection, their representatives will be available to participate in the capacity building training organized by the project. Participation in the capacity building training is not a guarantee for final funding selection!

The applicant, hereby, understands that CARE Deutschland e.V. Office in Kosovo reserves the right to short-list any or none of the applications submitted, as well as to request additional information from the applicants in case any clarifications are needed for the selection process, extend the open call and/or cancel the call.

|  |  |
| --- | --- |
| **Name and surname of the authorized legal representative of the applying CSO:** |  |
| **Title/Position of the representative:** |  |
| **Signature of the representative:** |  |
| **Date:** |  |