

As an international cooperation enterprise for sustainable development with worldwide operations, the federally owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its development-policy objectives. It provides viable, forward-looking solutions for political, economic, ecological and social development in a globalized world. GIZ promotes complex reforms and change processes. Its corporate objective is to improve people's living conditions on a sustainable basis.

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, is announcing as follows:

Call for expressions of interest

The German Government through Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH aims to support Career Clubs through comprehensive training, career guidance implementation activities, and the promotion of extracurricular activities. Through these efforts, GIZ aimed to empower students and equip them with the necessary tools to navigate their educational journey and successfully transition into their desired careers. The GIZ Office in Kosovo is planning to launch a tender for "**Supporting Lower Secondary School Students through Strengthening Career Clubs and Providing Career Guidance Activities**" to support 20 lower-secondary schools in 13 municipalities of Kosovo, is asking companies to submit an expression of interest for participating on the tendering process.

Interested companies are invited to submit the following:

- 1) Proof of company's legal status (registration specifying field of services and/or certification documentation), company details (name, postal address bank information, etc.).
- 2) 3 (three) References that prove experience in the following:
 - Provision of services related to providing career guidance and extracurricular services,
 - Capacity building activities targeting staff of public schools in local level (grade 6 to 9)

All documents must be submitted in **English** language but do not need to be verified by a court translator and simple copy of documents is sufficient. All documents must be submitted in **English** language.

Interested companies are invited to submit their electronic application in English language. The deadline for submitting the application is **11.08.2023 at 15:00**, via email at: procurement.kosovo@giz.de, titled/labelled as "**83443866**"

Please note that:

- Bids must be submitted in **pdf format**.
- The size of emails for quotation is limited to **20 MB**. In case the quotations exceed the maximum data size, quotation documents must be sent via filetransfer.giz.de.
- You should use the reference number **83443866**, otherwise we cannot consider your offer



After the evaluation of received expressions of interest, the chosen companies will be contacted and invited to take part in the tender. GIZ shall not bear any costs and expenses incurred by any bidder during the tender procedure and shall retain right to accept or refuse completely any offer, annul, or repeat the procedure at any time before the execution of a contract, holding at the same time no liability towards the bidders, and shall have no responsibility to provide reasons for such decision. **The tender dossier will be sent only to short listed service providers.**